



WHANGĀREI BOYS' HIGH SCHOOL

DEVELOPING BOYS INTO FINE MEN

WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

Meeting held in the Board Room
Tuesday 22nd September 2020

MINUTES

PRESENT: D. Robertson, K. Gilbert-Smith, G. Atkins, B. Woodgates, A. Carvell, D. Slatter,
A. Hemara

ATTENDANCE VIS ZOOM: R. Harrison (left 6.43pm), S. Sun (left 5.55pm)

IN ATTENDANCE: G. O'Neill - MoE Project Delivery Manager (via Zoom, left meeting 5.49pm)
J. Slatter
Y. Nees (Secretary)

APOLOGIES: S. Huurnink

MoE Project Steering Group Report

Move to In-Committee:

Moved "That in terms of Section 48 and of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters and protect information, where the making available of the information might (i) disclose a trade secret or (ii) would be likely to unreasonably prejudice the commercial position of the person who supplied, or who is the subject of, the information. Under Section 9 (2) (b) of the Official Information Act 1982."

D. Robertson / K. Gilbert-Smith Carried

1	<u>Register of Interests</u> Additions or Alterations <ul style="list-style-type: none">Derek Slatter: Selection panel for CoL Lead Principal appointment <u>Annual Plan Review Schedule 2020</u> None
2	<u>Confirmation of Minutes</u> Motion via email: Moved that the minute of 25th August 2020 be approved D. Robertson / G. Atkins 9 emails of approval received Moved to ratify the approval of the 25 th August 2020 minutes D. Robertson / K. Gilbert-Smith all in favour carried
3	<u>Matters Arising from Minutes of Last Meeting</u> None

4	<p><u>Correspondence</u> <u>Inwards</u></p> <ul style="list-style-type: none"> Provincial Development Unit Moved that the Board of Trustees agree to pursue the Engineering Academy Project D. Robertson / D. Slatter all in favour carried <p><u>Outwards</u> None</p>
5	<p><u>Chair's Report</u> None</p>
6	<p><u>Management Reports</u></p> <p>6.1 <u>Strategic Review</u></p> <p>6.2 <u>Regular Review:</u></p> <ul style="list-style-type: none"> CoL Report Karen gave some in-depth background to this report Curriculum Report Indicators Stand Downs <p>6.3 <u>Emergent Review</u></p> <p>6.4 <u>Health, Safety & Wellbeing Report</u> Karen advised that Wade from Harrison Tew had been in the school on Monday to revise with the staff and SLT the lockdown procedures. Wade also met with the contractors working on site for the rebuild to work through processes with them.</p> <p>Moved that the Management Reports be accepted D. Robertson / G. Atkins all in favour carried</p> <p>6.5 <u>Policies</u> Moved that the following policies be approved</p> <ul style="list-style-type: none"> Drugs, Alcohol and other mind-altering substances Extra-Territoriality Surveillance, Search and Seizure <p>A. Carvell / B. Woodgates all in favour carried</p> <p>6.6 <u>EOTC Trips</u> (tabled at the meeting) Moved that the following EOTC trip be approved</p> <ul style="list-style-type: none"> Hockey 1st XI Auckland Tournament 7th October 2020 to 9th October 2020 <p>K. Gilbert-Smith / D. Slatter all in favour carried</p> <p>6.7 <u>Funding Applications:</u> Moved that submission of the following funding applications to Oxford Sports Trust be approved</p> <ul style="list-style-type: none"> \$6,093.45 18x Connect Tables for Library \$3,150.00 Transportation for Y10 Social Studies field trip to Waitangi Treaty Grounds \$4,480.00 Cricket Coach 2020 / 2012 season \$156,167.97 Auditorium Lighting \$194,743.45 Auditorium Sound System <p>D. Robertson / A. Hemara all in favour carried</p>

7	<p>Financial Committee</p> <p>As the finance meeting was held after the Board Papers were prepared Greg gave a verbal financial report</p> <ul style="list-style-type: none"> • \$80,000 profit for the month, \$250,000 profit year to date. • The extra financial assistance due to COVID-19 has assisted with these profit margins • Carruth recorded a deficit of \$13,000 in August and a deficit of \$76,000 year to date Having groups unable to use the Carruth facilities during term breaks (due to COVID) has had a major impact on Carruth revenue, approximately \$30,000 down. The Carruth deficit is being covered by previous years retained earnings. <p>Moved that the financial report presented by G. Atkins be accepted D. Robertson / B. Woodgates all in favour carried</p>
8	<p>General Business</p> <ul style="list-style-type: none"> • The Respecting Cultural Diversity Policy was held over for review until after the BoT had completed the Hautu training. This now completed it was agreed that Derek and Andre would review the policy and report back to the October BoT meeting.
9	<p>Matters for the next meeting</p>

6:30pm

Move to In-Committee:

Moved "That in terms of Section 48 and of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters and protect information, where the making available of the information might (i) disclose a trade secret (ii) would be likely to unreasonably prejudice the commercial position of the person who supplied, or who is the subject of, the information or (iii) potentially impacting staff for the reason that discussion of these matters in public would infringe the privacy of a natural person. Under Section 9 (2) (b) of the Official Information Act 1982."

D. Robertson / K. Gilbert-Smith Carried

Meeting Closed 6:47pm

Next Meeting : 27th October 2020

Minutes Reviewed and recommended as Correct
APPROVED 23 September 2020

D V Robertson – Board Chair

*Motion via email:
Moved that the minute of 22nd September 2020 be approved
D. Robertson / A. Carvell
7 emails of approval received*

ACTION LIST

Derek & Andre	Review "Respecting Cultural Diversity" Policy for October BoT meeting
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