



WHANGĀREI BOYS' HIGH SCHOOL

DEVELOPING BOYS INTO FINE MEN

WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

Tuesday 24th November 2020

MINUTES

PRESENT: G. Atkins, K. Gilbert-Smith, B. Woodgates, S. Huurnink, A. Hemara

TRUSTEE ATTENDANCE VIA ZOOM: D. Slatter

IN ATTENDANCE: Y. Nees (Secretary)

APOLOGIES: D. Robertson, R. Harrison, A. Carvell, S. Sun

1	<u>Register of Interests</u> No additions or alterations <u>Annual Plan Review Schedule 2020</u> No additions or alterations
2	<u>Confirmation of Minutes</u> Motion via email: Moved that the minutes of 27 October 2020 be approved B. Woodgates / A. Carvell 5 emails of approval received Moved to ratify the approval of the 27 October 2020 minutes K. Gilbert-Smith / G. Atkins all in favour carried
3	<u>Matters Arising from Minutes of Last Meeting</u> <ul style="list-style-type: none">• Review Committee will be meeting this week to plan the 2021 reporting schedule• NZSTA Conference opened today for registration. Yvonne will forward the agenda to Trustees
4	<u>Correspondence</u> None
5	<u>Chair's Report</u> None
6	<u>Management Reports</u>
6.1	<u>Strategic Review</u>
6.2	<u>Regular Review:</u> <ul style="list-style-type: none">• Evaluation, inquiry and knowledge building for improvement and innovation• Community of Learners (CoL)• Indicators Karen advised that there are a high number of Year 9 enrolments for next year. There is also indication that many have not yet enrolled, which will cause problems next year with class placements, options and staffing.

	<p>Discussion was held in regards to role growth being over 1200 and when the MoE would (i) look at extending the rebuild to the 1600 student plan and (ii) when the MoE might look at placing an enrolment zone. It was agreed that these questions need to be asked directly to the MoE and that Hira Gage, Director of Education for Tai Tokerau, be invited to attend the February BoT Meeting.</p> <p>6.3 <u>Emergent Review</u></p> <ul style="list-style-type: none"> • 2021 Planning • Y9 Induction <p>6.4 <u>Health, Safety & Wellbeing Report</u></p> <p>6.5 <u>Policies</u></p> <p>Moved that the Performance Management of Principal Policy be approved G. Atkins / S. Huurnink all in favour carried</p> <p>6.6 <u>EOTC Trips</u></p> <p>Moved that the following EOTC trips be approved</p> <ul style="list-style-type: none"> • Tongariro Alpine Crossing – Electives 26th November 2020 to 28th November 2020 • WBHS Under 15 Rugby 7's NZSS Condor 7's Tournament – Kings College, Auckland 11th December 2020 to 13th December 2020 <p>K. Gilbert-Smith / D. Slatter all in favour carried</p> <p>6.7 <u>Funding Applications:</u></p> <p>Moved that submissions to the Oxford Sports Trust be approved for the following:</p> <ul style="list-style-type: none"> • \$52,305 15x Sea Kayaks for OED • \$3,240 30x kayak spray decks for OED • \$920 10x buoyancy aids for OED • \$15,000 30x Chromebooks for OED • \$2,705 2x Chromebook Trolleys for OED • \$11,958 93x Bodyfurn Lab Stools for Science <p>K. Gilbert-Smith / G. Atkins all in favour carried</p>
<p>7</p>	<p><u>Financial Committee</u></p> <ul style="list-style-type: none"> • Finance Minutes 16th November 2020 • Profit & Loss as at 31 October 2020 • Balance Sheet as at 31 October 2020 <p>Greg spoke to the financial reports: The October result was a loss of \$38k however year to date is still showing a surplus of \$220k. It should be noted that \$600,000 of the 2 million in the bank is our F&E grant Once the new school has been fitted out with furniture and equipment our depreciation will increase by a large amount. We will need to contact the MoE to determine how we cater for this in our budgets going forward.</p> <ul style="list-style-type: none"> • 2021 Draft Budget <p>Greg spoke to the draft budget. Whilst the budget shows a surplus of \$1,124,488 (before depreciation), \$1,120,342 is the grant for the Academy Building. This is not reflected in the Expenses as it is a Capital Item. The actual surplus for the year is \$4,000.</p> <p>Moved that the 2021 Budget, showing a surplus of \$715,551 (after depreciation) be approved K. Gilbert-Smith / G. Atkins all in favour carried</p> <p>Discussion was held in regards to the amount of time Karen has spent on funding</p>

	<p>applications for the outfit of the new school – furniture & equipment outside of the MoE new build project funding.</p> <ul style="list-style-type: none"> • Audit The audit has finally been signed off by the Auditors and submitted to the MoE <p>Moved that the 2019 Financial Report be approved G. Atkins / K. Gilbert-Smith all in favour carried</p>
8	<p><u>General Business</u> None</p>

Action List

Karen	<ul style="list-style-type: none"> • Invite Hira Gage to February BoT meeting
Yvonne	<ul style="list-style-type: none"> • NZSTA Conference info to Trustees

Meeting Closed: 7.50pm

Next Meeting: 23rd February 2021

<p><i>Motion via email: Moved that the minute of 24th November be approved A. Hemara / B. Woodgates 5 emails of approval received</i></p>
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Minutes certified as a true and correct copy

Y. Nees
Board of Trustees Secretary