



# WHANGĀREI BOYS' HIGH SCHOOL

DEVELOPING BOYS INTO FINE MEN

## WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

Meeting held in the Board Room  
Tuesday 28 June 2022 5:30pm

### MINUTES

**Present:** D. Robertson, K. Gilbert-Smith (via zoom), A. Carvell, K. Hanlon, D. Slatter, G. Atkins, R. Harrison, S. Huurnink

**Apologies:** A. Hemara

Moved to accept the apologies

D. Robertson / K. Gilbert-Smith all in favour carried

**In Attendance:** K. Morrision (DP)  
Y. Nees (Secretary)

#### **MoE Project Steering Group Report**

No Report – BECA and MoE representatives not present at this meeting

<b>1</b>	<b><u>Register of Interests</u></b> Additions: Kyle Hanlon – Father works for the MoE  <b><u>Annual Plan Review Schedule 2021</u></b> No additions or alterations
<b>2</b>	<b><u>Confirmation of Minutes</u></b> <ul style="list-style-type: none"><li>24 May 2022 Moved (via email) that the minutes be approved D. Robertson / K. Gilbert-Smith 5 approval emails received</li></ul> Email approval of the 24 May 2022 minutes were ratified at the meeting D. Robertson / K. Hanlon all in favour carried
<b>3</b>	<b><u>Matters Arising from Minutes of Last Meeting</u></b> None
<b>4</b>	<b><u>Correspondence</u></b> <u>Inward</u> <ul style="list-style-type: none"><li>Office of the Auditor-General<ul style="list-style-type: none"><li>It was noted that the Auditors will be in the school on the 7<sup>th</sup> &amp; 8<sup>th</sup> July 2022</li></ul></li><li>NZSTA – Elections Update<ul style="list-style-type: none"><li>It was agreed to proceed with electronic voting. The Returning Officer will provide details of which companies are available to do this and the cost. This information will be emailed to the Trustees for approval and appointment of the preferred</li></ul></li></ul>

	company.
<b>5</b>	<b><u>Chair's Report</u></b>
<b>6</b>	<b><u>Management Reports</u></b>
<b>6.1</b>	<b><u>Strategic Review</u></b>
<b>6.2</b>	<p><b><u>Regular Review:</u></b></p> <ul style="list-style-type: none"> <li>• NELP Objective 2</li> <li>• Reporting to Parents</li> <li>• Progress of Internal Credits Discussion around the results and the consistency with past years. Mid-year data information will be available at the next BoT meeting</li> <li>• Attendance, Absences and Truancy Report Karen advised that this information is passed on to the Deans for further follow up with the students. Derek provided the nationwide percentages. Karen advised that our Truancy Officer has not been replaced since resigning. This is due to the fact that the position was funded with COVID relief funding, and the school is not in the position to fund this themselves.</li> <li>• Review of Achievement Standards Keir spoke to this report</li> <li>• Indicators  Current school roll is 1284</li> </ul>
<b>6.3</b>	<b><u>Emergent Review</u></b>
<b>6.4</b>	<p><b><u>Health, Safety &amp; Wellbeing Report</u></b> Taken as read</p>
<b>6.5</b>	<p><b><u>Policies</u></b></p> <p>It was noted that the "Scope" on the Departing Staff Policy was identical to the Complaints Resolution. This needs to be corrected.</p> <p>Moved that the following Policies be approved subject to changes to the Departing Staff Policy – Scope section.</p> <ul style="list-style-type: none"> <li>• Complaints Resolution</li> <li>• Departing Staff</li> <li>• Equal Employment Opportunities</li> <li>• Young Person Harm and Neglect – Suspected or Actual</li> </ul> <p>D. Robertson / G. Atkins all in favour carried</p>
<b>6.6</b>	<p><b><u>EOTC Trips</u></b></p> <p>Moved that the following EOTC trips be approved Future Leaders Camp Manaia Baptist Camp</p>

6<sup>th</sup> – 7<sup>th</sup> July 2022

Tanner Cup Hockey Tournament  
St Paul Collegiate, Hamilton  
9<sup>th</sup> – 13<sup>th</sup> July 2022

Model United Nations Assembly (MUNA)  
Auckland Girls Grammar  
28<sup>th</sup> – 30<sup>th</sup> July 2022

NZ Secondary School Squash Tournament  
North Shore Squash Centre, Auckland  
4<sup>th</sup> – 7<sup>th</sup> August 2022

Y13 – Bush Survival  
Kaimai Ranges  
16<sup>th</sup> – 19<sup>th</sup> August 2022

Y12 OED – Waipu Caves Overnight  
Waipu Caves  
20<sup>th</sup> – 21<sup>st</sup> September 2022  
22<sup>nd</sup> – 23<sup>rd</sup> September 2022  
27<sup>th</sup> – 28<sup>th</sup> September 2022  
29<sup>th</sup> – 30<sup>th</sup> September 2022

*Tabled at the meeting*  
Rugby League National Tournament  
Rotorua  
29 August – 3 September 2022

K. Gilbert-Smith / D. Slatter all in favour carried

The following EOTC trip was emailed to Trustees and approved via email due to the event happening before the June BoT meeting

Carruth Hostel Boarders  
R Tucker Thompson Sailing Ship (day sailing from Opua)  
Overnight in Bay of Islands  
19<sup>th</sup> – 20<sup>th</sup> June 2022

Moved to approve the Carruth Hostel overnight trip to the Bay of Islands  
K. Gilbert-Smith / D. Robertson 8 confirmation emails returned

Approval ratified for the Carruth Hostel Trip to Bay of Islands  
D. Robertson / G. Atkins all in favour carried

## 6.7

### **Funding Applications:**

	<p>Moved that submission to Oxford Sports Trust be approved for:</p> <ul style="list-style-type: none"> <li>• \$8,000 Sailing Coach</li> <li>• \$4,480 Cricket Coaching</li> <li>• \$6,000 Football Coaching</li> <li>• \$2,161.50 Rugby League Uniform</li> <li>• \$1,311.67 Apple iPad and Bouncepad Stand</li> <li>• \$76,320 Exam Tables</li> <li>• \$25,440 Table Trolleys</li> </ul> <p>D. Robertson / G. Atkins all in favour carried</p>
<b>7</b>	<p><b><u>Financial Committee</u></b></p> <ul style="list-style-type: none"> <li>• Finance Minutes (moved to In-Committee due to commercially sensitive information.</li> <li>• Profit &amp; Loss as at 31 May 2022</li> <li>• Balance Sheet as at 31 May 2022</li> </ul>
<b>8</b>	<p><b><u>General Business</u></b></p> <ul style="list-style-type: none"> <li>• Stream Testing This data is being sent to the district council</li> <li>• Stevie advised that he will be absent for the next few meetings as he is on leave overseas. He will not be standing in the upcoming elections, so this is his last meeting. Don, on behalf of the Trustees, thank Stevie for his input over the past years.</li> </ul>
<b>9</b>	<p><b><u>Matters for the next meeting</u></b></p> <p>Although there is not usually a July BoT meeting (due to school holidays) a meeting is planned for the last week of July. This will be for urgent Trustee matters and will not contain usual Management Reports or Financial Reports.</p>

Moved "That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters potentially impacting staff for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982."

D. Robertson / D. Slatter Carried

Approved for Distribution



**Meeting Closed: 8:30pm**

**Next Meeting: 26 July 2022**