

WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

Meeting held in the Board Room
5:30pm Tuesday 25 March 2025

MINUTES

PRESENT: A. Carvell, G. Atkins, A. Solomon, A. Hemara, L. du Preez, M Da Silva
ABSENT: L. Witana, G. Thompson, D. Robertson
IN ATTENDANCE: F. Alderton - BoT Secretary
Y. Nees
B. Flower (co-opted as Trustee during the meeting)

5:30pm – 7:45pm

Each Head of Faculty presented to the Trustees their faculty's 2024 results and their visions / goals for 2025.

The Trustees then moved to the Boardroom for the month BoT meeting : starting 8:00pm

1	<u>Register of Interests</u> No additions or alterations <u>Annual Plan Review Schedule</u>	
2	<u>Confirmation of Minutes</u> Moved that the minutes of 25 February 2025 be approved A. Carvell / G. Atkins all in favour - carried	
3	<u>Matters Arising from Minutes of Last Meeting</u> <ul style="list-style-type: none">● Moved to co-opt Brad Flower onto the Whangarei Boys' High School, Board of Trustees A. Solomon / G. Atkins all in favour – carried● Moved to co-opt Ryan Walsh onto the Whangarei Boys' High School, Board of Trustees G. Atkins / A. Solomon all in favour - carried	
4	<u>Correspondence</u> No inwards or outwards correspondence	
5	<u>Presiding Member's Report</u> <ul style="list-style-type: none">● Don is currently seeking a land valuation and continuing to work with interested parties	
6	<u>Management Reports</u>	
6.1	<u>Principal's Report</u> <ul style="list-style-type: none">● Currently working on both the school and International Student's strategic plans The 1st strategy meeting has been held with SLT On the 10th April 2025 the SLT will spend a full day with a facilitator from Springboard Trust, Faculty Heads will then join later in the day. Outcomes need to be measurable targets and figures.● Alec has been working with the Old Boys' Association on a shared vision for the future and key initiatives to reinforce our school's rich history and	

	<p>traditions. Examples of initiatives are the Fideliter Fellowship stairwell and the underpass honours board</p> <ul style="list-style-type: none"> • Alec spoke to the teaching and learning focus of the school – where we are at and where we are aiming to be. Quality teaching, course design and high expectations. • The ERO report is expected to be received soon. • A draft Funding Strategy has been developed to bring a streamlined and focused approach to our funding applications. • Kapa Haka performance is on the 10th April. A request has been lodged to change this to the 9th, if possible, as it clashes with the SLT strategic plan day. 	
6.2	<p>Strategic Review</p> <ul style="list-style-type: none"> • Analysis of Variance is still in draft form so will be presented at the next BoT meeting 	
6.3	<p>Regular Review: Alec spoke to the following reports</p> <ul style="list-style-type: none"> • Provisional NCEA Results • Attendance Report • Indicators <p>Kahui Ako Alec spoke to the work being done in this space. Going forward a key focus must be on Literacy</p> <p>It is important for us all to understand what we are focusing on so that we can get good returns.</p> <p>The attendance data was discussed. Alec will re-look at the way this report is presented</p>	
6.4	<p>Emergent Review</p> <ul style="list-style-type: none"> • PLD Report This is another area where a strategic plan needs to be developed so that we are aligning all PD to our strategic priorities and to curriculum area PD There must be terms of reference for approving (or rejecting) applications for PD 	
6.5	<p>Health, Safety & Wellbeing Report No H&S report this month</p>	
6.6	<p>Policies The following policies were approved Timetable Policy Cellphone Policy A. Carvell / G. Atkins all in favour - carried</p>	
6.7	<p>Alec explained the service provided by SchoolDocs in regard to Policies and Management Procedures. The subscription fee for this is \$3,267 per annum, which includes policies for our International Students.</p> <p>Moved that we subscribe to the School Docs G. Atkins / A. Carvell all in favour - carried</p>	
6.8	<p>EOTC Trips The following EOTC trips were approved Hockey 1st XI – ANZAC Tournament in Hamilton. 21-24 April 2025 Tai Tokerau Kapa haka in Opononi 9-10 April 2025 Japanese Students trip to Japan 9-22 April 2025 Y13 OED Vector Wero trip in Auckland 8 May 2025</p>	

6.9	<p>Football Tournament at Hamilton Boys' High School 22-24 April 2025 A. Solomon / G. Atkins all in favour – carried</p> <ul style="list-style-type: none"> A letter of interest was received from the PE department for an OED Sky Diving event. Alec is to provide more information to the Trustees regarding this <p>Funding Applications: Moved that the following funding applications be approved for submission</p> <ul style="list-style-type: none"> Grassroots: School signage- \$7500 Oxford Sports Trust: Squash Nationals- Team accommodation and transport- \$3195.00 Pub Charity: Music Department equipment- Electric Guitar and Headphones- \$3114 <p>A. Solomon / A. Hemara all in favour - carried</p>	
7	<p>Financial Committee Greg spoke to the current financial position of the school</p> <ul style="list-style-type: none"> Profit & Loss Balance Sheet Working Capital 	
8	<p>General Business</p> <ul style="list-style-type: none"> It was suggested, and agreed, that the HoF presentations be moved to a separate night from the monthly BoT meeting It was suggested, and agreed, that the BoT put on morning tea for the staff Andrew will send a thank you letter to the HoF's 	
9	<p>Matters for the next meeting</p>	

9:00pm – 9:50pm

Moved that the public be excluded from the following parts of the proceeding of this meeting. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 and section 7 of that Act, as the case may require, which would be prejudiced by the holding of the relevant part of the proceeding of the meeting in public are as follows:

Individual Employee matters, confidential incident reports and correspondence

A. Carvell / G. Atkinson all in favour - carried

Meeting Closed 9:50pm

Next Meeting – 27 May 2025

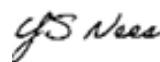
Minutes approved for Circulation



A. Carvell - Presiding Member

Moved, via email, that the minutes of 25 March be approved

4 approval emails received
3 responses not received
3 Trustees absent



Y. Nees - Board Secretary