

MINUTES

FEBRUARY BOARD MEETING



| | |
|-----------------------|--|
| Name: | Whangārei Boys' High School |
| Date: | Tuesday, 24 February 2026 |
| Time: | 5:30 pm to 6:51 pm (NZDT) |
| Location: | Whangārei Boys' High School Boardroom, 245 Western Hills Drive, Whangārei |
| Board Members: | Gemma Thompson (Chair), Jacqueline Bell, Alec Solomon, Anna Pascoe, Rachel Parangi, Ryan Welsh, Sunny Hamiora, Warren Litchfield |
| Attendees: | Fiona Alderton |

1. Opening Meeting

1.1 Confirm Minutes

November Board Meeting 25 Nov 2025, the minutes were confirmed as presented.



Approved

Approved

Decision Date: 24 Feb 2026
Mover: Ryan Welsh
Seconder: Alec Solomon
Outcome: Approved

1.2 Interest Register

2. Actions from Previous Meetings

2.1 Actions from Previous Minutes

3. Management Reports

3.1 Financial Report for the Period Ended 31 December 2025

Alec provided an update on the school's financial position.

- FY preliminary surplus approx. **\$170k** (audit pending), compared to prior year deficit of ~\$800k.
- Forward budget projects ~\$74–75k surplus, impacted by lost revenue (Carruth ~\$300k), vacancies and deferred depreciation.
- ~\$500k staffing shift completed to rebalance expenditure.
- Risks identified: ICT and vehicle lifecycle gaps, out-of-warranty servers, high-cost leases (one ~20%).

- Implementing staggered device replacement model; server replacement planned within five years; moving away from unfavourable leases.
- Comprehensive asset management plan required; consideration of appointing a Board asset lead.
- Budget to be finalised following 1 March roll return.



Alec moved the finance report be accepted, 2nd Gemma Thompson

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Decision Date: 24 Feb 2026
Mover: Alec Solomon
Seconder: Gemma Thompson
Outcome: Approved

4. Principals Report

4.1 Principals Report



Alec talked to the Principals report outlining the following:Roll...

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Roll & Funding

- Roll slightly above target; positive funding impact.
- Budget finalised after 1 March roll return.
- Principal to update funding calculations post-provisional.

Achievement & Endorsements

- Overall results acceptable; Level 1 improved, Levels 2–3 declined.
- Literacy main barrier; numeracy stronger.
- Endorsements down since 2022; focus shifting from pass rates to quality and exams.

Actions: HOFs set endorsement targets; integrate metrics into staff reviews; exam readiness and scholarship coaching underway.

Teacher Practice & Culture

- Consistent routines implemented; calmer classrooms.
- PLD to focus on pedagogy and excellence; weekly learning walks continue.

Property & Capital

- Shade sail and legacy lounge near completion.
- \$196k SIPS funding available.
- Court resurfacing and memorial landscaping next term; 10YPP prepared for Board approval.
- Gym re-roof, S&C upgrade, toilet redesign, access/security improvements prioritised.
- Capital gap ~\$1–2M; S&C design underwrite \$35–45k.

Resolutions: 10YPP approved (*Moved: Chair | Seconded: Warren | Carried*); S&C design commissioned.

Leadership & Governance

- Year started well; SLT visible and functional.
- Principal mentoring role approved; leave rollover approved.
- Theme 2026: *“This is our year.”*
- International student fair attendance (~\$8k) approved.

Decision Date: 24 Feb 2026
Mover: Ryan Welsh
Seconder: Anna Pascoe
Outcome: Approved

5. Health & Safety Review

6. Policies

6.1 SchoolDocs - Please log into SchoolDocs to review policies

6.2 Firearms Policies and Procedures February 2026

SchoolDocs - Please log into SchoolDocs to review policies

Discussion, Firearms Policy

- Current firearms policy prohibits guns and replicas, which conflicts with the active clay-target shooting program.
- Comparable schools have frameworks that allow participation under strict safety protocols.
- Naomi to provide contacts and source exemplar policies for reference.



Firearms Policy

Leadership to return with a safety-compliant, aligned firearms policy at the next meeting.

Due Date: 24 Mar 2026
Owner: Alec Solomon

7. EOTC Trip

7.1 2026 Leadership Camp 20-22 January 2026



The board approved this EOTC to go ahead prior to board meeting.

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Decision Date: 24 Feb 2026
Mover: Gemma Thompson
Seconder: Ryan Welsh
Outcome: Approved

7.2 Experience Waikato 9 February 2026



The board approved this EOTC to go ahead prior to board meeting

The board approved this EOTC to go ahead prior to board meeting

Decision Date: 24 Feb 2026
Mover: Gemma Thompson
Seconder: Ryan Welsh
Outcome: Approved

7.3 Rugby Camp 20-22 February



The board approved this EOTC to go ahead prior to board meeting

The board approved this EOTC to go ahead prior to board meeting

Decision Date: 24 Feb 2026
Mover: Gemma Thompson
Seconder: Ryan Welsh
Outcome: Approved

7.4 Football Scott Shield 2026



The board approved this EOTC to go ahead.

The board approved this EOTC to go ahead.

Decision Date: 24 Feb 2026
Mover: Rachel Parangi
Seconder: Alec Solomon
Outcome: Approved

7.5 Mountain Biking NSSSA



The board approved this EOTC to go ahead.

The board approved this EOTC to go ahead.

Decision Date: 24 Feb 2026
Mover: Rachel Parangi
Seconder: Alec Solomon
Outcome: Approved

8. Funding Applications

8.1 Oxford Sports Trust - February Application



Oxford Sports Trust - Hybrid Football and Rugby Goals

Board approved funding application to Oxford Sports Trust for hybrid football and rugby goals \$16047.45

Decision Date: 24 Feb 2026
Mover: Alec Solomon
Seconder: Rachel Parangi
Outcome: Approved

8.2 Grassroots Trust Limited



Grassroots Trust Limited Funding Application Mitre Saw for Technology

Board approved funding application to Grassroots Trust Limited for a mitre saw for technology \$1549.00

Decision Date: 24 Feb 2026
Mover: Alec Solomon
Seconder: Rachel Parangi
Outcome: Approved

8.3 Pub Charity



Pub Charity funding application for transportation for 1st XV matches in North Harbour

Board approved funding application to Pub Charity for transportation costs for 1st XV matches in North Harbour \$13213.50

Decision Date: 24 Feb 2026
Mover: Alec Solomon
Seconder: Rachel Parangi
Outcome: Approved

9. Other Business

9.1 Cyclical Maintenance



Moved to sign

Moved to sign
Decision Date: 24 Feb 2026
Mover: Rachel Parangi
Seconder: Sunny Hamiora
Outcome: Approved

10. Correspondence

11. Close Meeting

11.1 Close the meeting

Next meeting: March Board Meeting - 24 Mar 2026, 5:30 pm

New Actions raised in this meeting

| Item | Action Title | Owner(s) |
|------|---|--------------|
| 6.2 | Firearms Policy Due Date: 24 Mar 2026 | Alec Solomon |

Signature: _____

Date: 3 March 2026

Minutes approved for circulation

G Thompson - Presiding Member

Moved, via email, that the minutes of 24 February 2026 be approved
6 approval emails received
2 responses not received

F. Alderton - Board Secretary