



WHANGĀREI BOYS' HIGH SCHOOL

DEVELOPING BOYS INTO FINE MEN

WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

Meeting held in the Board Room
5:30pm Tuesday 26 November 2024

MINUTES

PRESENT: A. Carvell, G. Atkins, K. Smith, G. Thompson, A. Hemara, L. du Preez, D. Robertson
via ZOOM: R. Harrison
ABSENT: L. Witana, M. da Silva
IN ATTENDANCE: Y. Nees – BoT Secretary

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| 1 | <u>Register of Interests</u> No additions or alterations <u>Annual Plan Review Schedule</u> |
| 2 | <u>Confirmation of Minutes</u> Moved, via email, that the minutes of 22 October 2024 be approved G. Thompson / D. Robertson 7 email approvals received 3 email replies not received Moved to ratify email confirmation of the minutes of 22 October 2024 A. Carvell / G. Thompson all in favour - carried |
| 3 | <u>Matters Arising from Minutes of Last Meeting</u> No matters arising |
| 4 | <u>Correspondence</u> No Inwards or Outwards Correspondence |
| 5 | <u>Presiding Member's Report</u> No presiding member report |
| 6 | <u>Management Reports</u> The following management reports were taken as read |
| 6.1 | <u>Strategic Review</u> |
| 6.2 | <u>Regular Review</u> <ul style="list-style-type: none">Gifted and Talented Discussion in regard to the criteria used for students being included in the gifted and talented programme. |

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| | <ul style="list-style-type: none"> • Kahui Ako Karen explained how to read & understand the data graphs presented within the report and how the new NCEA achievements are determined, taking into account the CAA assessments. • Indicators Karen advised that we have not needed to use the ballot system for out of zone enrolments, however we have now reached our limit for Y10 enrolments. Y9 enrolments are currently at 326. |
| 6.3 | <p><u>Emergent Review</u></p> <ul style="list-style-type: none"> • Attendance Report • Professional Learning and Development |
| 6.4 | <p><u>Health, Safety & Wellbeing Report</u> No H&S report for this month</p> |
| 6.5 | <p><u>Policies</u> It was noted that the Curriculum Policy requires updating, prior to the end of 2024, as WBHS will be moving from a 5 day timetable to a 10 day timetable at the start of 2025. Karen will make the changes and seek approval via email.</p> |
| 6.6 | <p><u>EOTC Trips</u></p> <p>Moved that the following EOTC trips be approved</p> <ul style="list-style-type: none"> • Adventure Racing: 15 – 17 March 2025 Hawkes Bay • First XV Training: 28 February to 2 March 2025 Oakura • Gillette Cup Cricket: 24 – 27 March 2025 Hamilton • Mountain Biking: 7 March 2025 KeriKeri • NSSSA Surfing: 2025 (actual dates TBC) Tutukaka and Ahipara • OED T1 2025 Surfing: 7 (nonconsecutive) days in March 2025 Tutukaka • Prefect Camp: 28 – 30 January 2025 Mangawhai • Sailing Keelboat: 13 – 16 March 2025 Westhaven Marina, Auckland • Sailing Regionals: 24 – 25 March 2025 Parua Bay • YES Awards: 5 – 6 December 2024 Wellington • Waka Ama: 24 – 28 March 2025 Rotorua <p>D. Robertson / G. Atkins all in favour – carried</p> <p>Karen advised that in 2025 the school will be moving to a digital platform for EOTC – SchoolBridge. Once this has been fully set up and active there will be the opportunity for the BoT presiding member, or another Board representative to have access for viewing the EOTC applications.</p> |
| 6.7 | <p><u>Funding Applications:</u></p> <p>Moved that submission to Oxford Sports Trust for the following, be approved</p> <ul style="list-style-type: none"> • Cricket Team: Summer Tournament Accommodation \$6,400 |

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| | <ul style="list-style-type: none"> • Chromebooks \$26,100 • Maths Faculty: Calculators \$4,785 <p>A. Carvell / L. du Preez all in favour - carried</p> |
| <p>7</p> | <p><u>Financial Committee</u></p> <p>Financial Reports as at 31 October 2024</p> <ul style="list-style-type: none"> • Profit & Loss • Balance Sheet • Working Capital <p><u>EOY Prediction</u></p> <p>The end of year predicted position, after depreciation, is a deficit of \$352,909 There is a cash surplus before depreciation of \$606,377 We require a surplus after depreciation. The depreciation amount is for the purchase of replacement assets. Running the accounts with a zero or small surplus means does not allow us to build reserves for future years asset purchases.</p> <p><u>2025 Draft Budget</u></p> <p>The draft budget was tabled. We are budgeting for a surplus of \$283,589 after depreciation and a cash profit of \$983,842 before depreciation</p> <p>Moved that the public be excluded from the following parts of the proceeding of this meeting. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act A. Carvell / G. Atkins all in favour – carried</p> <p>Moved back into the open meeting. A. Carvell / G. Atkins all in favour - carried</p> <p>Moved that the 2025 Draft Budget be approved, with a surplus, after depreciation, of \$283,589 and that the requested purchase of new assets to the value of \$83,909 also be approved G. Atkins / A. Carvell all in favour - carried</p> |
| <p>8</p> | <p><u>General Business</u></p> <p>No Further Business</p> |
| <p>The Trustees thanked Karen for her excellent Leadership and Management of Whangarei Boys' High School. There have been many challenging events during Karen's tenure, along with the complete rebuild of the school – Karen was thanked for all that she has given to, and done for, the school. The Trustees extended their best wishes for Karen's new career path.</p> | |

Moved that the public be excluded from the following parts of the proceeding of this meeting.
This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 and section 7 of that Act, as the case may require, which would be prejudiced by the holding of the relevant part of the proceeding of

the meeting in public are as follows:

Individual Employee matters, confidential incident reports and correspondence

A. Carvell / D. Robertson all in favour - carried

Meeting Closed 8:40pm

Next Meeting – 25 February 2025