



# WHANGĀREI BOYS' HIGH SCHOOL

DEVELOPING BOYS INTO FINE MEN

## WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

Meeting held in the Board Room  
5:30pm Tuesday 22 October 2024

### MINUTES

**PRESENT:** A. Carvell, K. Smith, L. DuPreez, L. Witana, D. Robertson, M. da Silva, G. Atkins, G. Thompson  
**via ZOOM:** (until 6:30pm) A. Hemara  
**ABSENT:** R. Harrison  
**IN ATTENDANCE:** C. Ace – retiring Student Trustee  
Y. Nees – BoT Secretary

**Thank You** to Cohen Ace, retiring Student Trustee

**Welcome** to Malwain da Silva for his successful election as Student Trustee for the next year

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| <b>1</b> | <p><b><u>Register of Interests</u></b><br/>No additions or alterations</p> <p><b><u>Annual Plan Review Schedule</u></b><br/>October Management reports were deferred to the November meeting</p>  |
| <b>2</b> | <p><b><u>Ratification of email motion for September Minutes</u></b></p> <p>Moved, via email, that the minutes of 24 September 2024, be approved<br/>A. Carvell / L. Du Preez<br/>6 emails of approval received<br/>3 emails not received<br/>1 Trustee absent</p> <p>Moved to ratify the email approval of the 24 September 2024 minutes<br/>A. Carvell / G. Thompson all in favour - carried</p> |
| <b>3</b> | <p><b><u>Matters Arising from Minutes of Last Meeting</u></b></p> <ul style="list-style-type: none"><li>• All Trustees attended the EONZ training on 21 October 2024</li><li>• A spreadsheet has been completed in preparation for sending to the MoE re attendance prosecution</li></ul>   |
| <b>4</b> | <p><b><u>Correspondence</u></b><br/>Inward</p> <ul style="list-style-type: none"><li>• Claire Turton – Principal Maunu School re Kahui Ako</li></ul> <p>Moved, to accept the inwards correspondence<br/>A. Carvell / K. Smith all in favour – carried</p>   |

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|            | Outward - None   |
| <b>5</b>   | <b><u>Presiding Member's Report</u></b><br><i>Under in-committee section of the meeting</i>  |
| <b>6.1</b> | <b><u>EOTC Trips</u></b><br>Moved that the following trips be approved <ul style="list-style-type: none"> <li>• Careers</li> <li>• Condor 7's</li> <li>• Junior Cricket</li> <li>• Rocky Shore</li> </ul> K. Smith / D. Robertson      all in favour – carried<br><br>Noted, that the International Student Sightseeing trip, that was on the agenda, has since been cancelled.  |
| <b>6.2</b> | <b><u>Funding Applications:</u></b><br><br>Moved to approve submission to Oxford Sports Trust for the Canopy project – remaining four courts \$1,043,500<br>A. Carvell / L. du Preez      all in favour - carried<br><br>Moved to approve submission to Grassroots Trust for the Whakiro Program – Materials, classroom equipment, ipads \$25,632.18 and Auditorium Equipment \$6,578.00<br>A. Carvell / L du Preez      all in favour - carried<br><br>Moved to approve submission to Pub Charity for the PE Department – Ski-Erg Machine \$4,850.00<br>A. Carvell / L du Preez      all in favour - carried  |
| <b>7</b>   | <b><u>Financial Committee</u></b><br><br>Financial Reports as at 30 September 2024 <ul style="list-style-type: none"> <li>• Profit &amp; Loss</li> <li>• Balance Sheet</li> <li>• Working Capital</li> </ul> There was no finance meeting in September, however the reports were distributed via email and following discussions also held via email<br><br>Greg spoke to the accounts.<br>We sustained a further loss in September, of \$100k. We are now \$300k behind our YTD budget.<br>Student numbers being down, and therefore our operational grant being reduced, is a main contributing factor for this. Along with overspend in some areas, the main area being cover for staff absences.<br>Our working capital has decreased from the previous month – this is being closely monitored. |
| <b>8</b>   | <b><u>General Business</u></b> <ul style="list-style-type: none"> <li>• The HoF of Technology asked Andrew if he knew of anyone that could assist with technical assistant in the department, in a voluntary position. Someone from the engineering sector. Andrew has given them a contact.</li> </ul>  |

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| <b>9</b> | <b>Next meeting:</b> 26 November 2024 |

6:05pm

Moved that the public be excluded from the following parts of the proceeding of this meeting.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 and section 7 of that Act, as the case may require, which would be prejudiced by the holding of the relevant part of the proceeding of the meeting in public are as follows:

Individual Employee matters, confidential incident reports and correspondence

A. Carvell / K. Smith          all in favour - carried

**Meeting Closed 6:50pm**