



WHANGĀREI BOYS' HIGH SCHOOL

DEVELOPING BOYS INTO FINE MEN

WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

Meeting to be held in the Board Room
5:30pm Tuesday 25 October 2022

MINUTES

PRESENT: A. Carvell, K. Gilbert-Smith, L. Witana, G. Thompson, D. Moratti, JP Savio, R. Harrison, A. Hemara (via Zoom)

APOLOGIES: G. Atkins, D. Robertson

IN ATTENDANCE: K. Hanlon – ex Student Trustee (5.30pm – 7:10pm)
Y. Nees (BoT Secretary)

1	<p><u>Register of Interests</u> No additions or alterations</p> <p><u>Annual Plan Review Schedule 2021</u> No additions or alterations Karen advised that there are some items on the annual plan that are for the review committee to report on.</p>
2	<p><u>Confirmation of Minutes</u></p> <p>Approval via email Moved that the minutes of 27 September 2022 be approved A. Carvell / K. Morrison 5 emails of approval received, 3 emails not received</p> <p>Approval of the minutes via email was ratified A. Carvell / D. Moratti all in favour carried</p>
3	<p><u>Matters Arising from Minutes of Last Meeting</u> No matters arising</p>
4	<p><u>Correspondence</u> No inward or outward correspondence</p>
5	<p><u>Chair's Report</u> (verbal)</p> <ul style="list-style-type: none">Andrew advised that he had attended the official opening of the new school, on behalf on the Board. He described it as a special event, and the Pou were very impressive. Karen explained the background to the Pou, that there is a narrative for each one and that the carving done at Ngawha Prison.Further conversations were held with the Government appealing for support for our Boarding Hostel.

<p>6</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p>	<p><u>Management Reports</u></p> <p><u>Strategic Review</u></p> <ul style="list-style-type: none"> • Strategic Plan and Framework 2022 – 2025 Work on the strategic plan was stalled during Karen's absence during Term 3. Karen will be following up on this, with an aim to have the strategic plan completed by the end of the year. Karen gave an overview of the framework of the Strategic Plan, and it is from this that the Annual Plan is produced. <p><u>Regular Review:</u></p> <ul style="list-style-type: none"> • Progress of Internal Credits Karen explained this report for the benefit of the new Trustees. She explained that this tracking system has been used for approx. 6 years. There is an aim to have the students achieve 5 credits before the end of Term 1. • NELP • Indicators The stand down / suspension numbers for 2022 are concerning. Upon moving into the new school a tough stand has been taken on any student vandalism to the new school to make a point that this behaviour will not be tolerated. This has contributed to the increase. <p>Discussion was held around the Alt. Ed programme and the benefits / value of having this available to the schools and the Individual Students that are enrolled in Alt. Ed</p> <p>Karen explained that some schools have been awarded financial support with additional teaching staffing allowance, due to COVID. This was not something that the schools applied for, it was allocated to some schools but not others. We did not receive any funding. It was agreed that the Board should request an explanation and transparency around the process used. Current WBHS is overstaffed which is a direct cost to the School.</p> <p><u>Emergent Review</u></p> <p><u>Health, Safety & Wellbeing Report</u> Taken as read</p> <p><u>Policies</u></p> <p>Moved that the following policies be approved</p> <ul style="list-style-type: none"> • Performance Management of Support (Non Teaching) Staff • Performance Management of Teaching Staff • Working Alone, After Hours, Onsite • Animal Welfare • Food and Nutrition • Smoke Free • Union Access • Sexual Harassment • Sabbatical Leave • Discretionary Leave • Appointments – Staff • Swimming Pool Operation and Use
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<p>6.6</p>	<ul style="list-style-type: none"> Professional Learning and Development K. Gilbert-Smith / A. Carvell all in favour carried <p><u>EOTC Trips</u> Tabled at the meeting</p> <p>Moved that the following EOTC trips be approved:</p> <p>Cricket Russell Glacking Tournament Rangitoto College, Auckland 17th November 2022 to 18th November 2022</p> <p>Condor 7's Kings College, Auckland 4th December 2022 to 6th December 2022</p> <p>Get2Go National Finals Great Barrier Island 11th December 2022 to 17th December 2022</p> <p>K. Gilbert-Smith / A. Carvell all in favour carried</p>
<p>6.7</p>	<p><u>Funding Applications:</u> Moved that the follow funding applications be approved for submission to Oxford Sports Trust</p> <p>Condor Sevens Tournament Accommodation \$2,820 Get2Go Nationals – Entry, Accommodation and Food \$8,320.75 Get2Go Nationals – Uniforms \$732</p> <p>K. Gilbert-Smith / D. Moratti all in favour carried</p>
<p>7</p>	<p><u>Financial Committee</u></p> <ul style="list-style-type: none"> Profit & Loss as at 30 September 2022 Balance Sheet as at 30 September 2022 <p>Karen explained the new equity funding and the differences and financial benefits this means to our operational grant.</p> <p>Andrew explained that the financial situation of the school right now is extremely tight and there will be no further spending for the remainder of 2022, unless of an urgent nature for continued school operations. The working capital is \$35k Our Electricity charge has had a significant increase and we will be looking for a review from the MoE for additional funding. Carruth, whilst being shut as a boarding hostel, will still incur expenses – power, insurance etc.</p> <p>Moved that the financial reports be accepted A. Carvell / R. Harrison all in favour carried</p>
<p>8</p>	<p><u>General Business</u></p>
<p>9</p>	<p><u>Matters for the next meeting</u></p>

Action List

7:10pm – 7:40pm

Moved "That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters potentially impacting staff for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982."

A. Carvell / K. Gilbert-Smith

Meeting Closed 7:40pm

Next Meeting : Tuesday 22 November 2022

Moved (via email) that the minutes of 25 October 2022 be approved

K. Gilbert-Smith (Principal) / A. Carvell (Presiding Member)

6 email responses of approval Carried

Yvonne Nees, Board Secretary