



WHANGĀREI BOYS' HIGH SCHOOL

DEVELOPING BOYS INTO FINE MEN

WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

Meeting held in the Board Room
5:30pm Tuesday 26 March 2024

MINUTES

PRESENT: A. Carvell, K. Gilbert-Smith, D. Robertson, G. Thompson, G. Atkins, R. Harrison,
C. Ace, L. DuPreez, L. Witana (left 8:15pm), A. Hemara (left 6:30pm)

ABSENT:

IN ATTENDANCE: Y. Nees – BoT Secretary

Head of Faculty reporting to the Trustees

5:45pm to 8:15pm

The Presiding Member will write a letter of thanks to the HoF's

The Trustees will provide morning tea on 2nd May at 10:45am. Those that are able, will also attend the morning tea.

1	<u>Register of Interests</u> No additions or alterations <u>Annual Plan Review Schedule</u> No changes required
2	<u>Confirmation of Minutes</u> Moved, via email, that the minutes of 27 February 2024 be approved A. Carvell / C. Ace carried 7 emails of approval received 2 emails not received Moved, to ratify the minutes as confirmed via email R. Harrison / G. Atkins all in favour / carried
3	<u>Matters Arising from Minutes of Last Meeting</u> <ul style="list-style-type: none">• Action List<ul style="list-style-type: none">- Cellphone Policy (under section 6.5)- Cashflow reported added to the monthly agenda (under section 7)
4	<u>Correspondence</u> None
5	<u>Presiding Member's Report</u> Under In-Committee
6	<u>Management Reports</u>
6.1	<u>Strategic Review</u> <ul style="list-style-type: none">• Analysis of Variance Moved to accept the Analysis of Variance R. Harrison / G. Thompson all in favour carried

6.2	<p><u>Regular Review:</u></p> <ul style="list-style-type: none"> • Provisional NCEA Results • Kahui Ako (CoL 2) Report • Attendance Report • Indicators <p>Following the 1st March return we have received the confirmed staffing for 2024. There has been an increase due to the roll increase. The Operational Grant will have also been increased, this will be confirmed on 1 April 2024.</p>
6.3	<p><u>Emergent Review</u></p> <ul style="list-style-type: none"> • ERO update Karen explained the ERO document. This is for her to work through and sign off. • PLD Report
6.4	<p><u>Health, Safety & Wellbeing Report</u> Taken as read</p>
6.5	<p><u>Policies</u></p> <p>Moved that the Cellphone Policy be approved once it has been reformatted and spelling errors corrected A. Carvell / C. Ace all in favour / carried</p>
6.6	<p><u>EOTC Trips</u></p> <ul style="list-style-type: none"> • Japan – letter from Rose Murphy Moved that, in principle, the trip to Japan in 2025 be approved. A. Carvell / D. Robertson all in favour / carried <p>Moved that the following EOTC trips be approved</p> <ul style="list-style-type: none"> • Hillary Challenge Qualifier 18 – 19 May 2024 Taupo • Taupo Trail Festival 25 – 28 April 2024 Taupo • Hockey 1st XI ANZAC Tournament 23 – 26 April 2024 Hamilton • Hockey 1st XI Rankin Cup Tournament 1 – 7 September 2024 Tauranga • Hockey Tanner Cup Tournament 6 – 10 July 2024 Hamilton • Hockey 1st XI Worner Tournament 20 – 22 July 2024 Christchurch • Sheila Winn Shakespeare Festival 30 May 2024 – 3 June 2024 Wellington
6.7	<p>R. Harrison / G. Thompson all in favour / carried</p>

	<p><u>Funding Applications:</u></p> <p>Moved to approve the following applications for funding</p> <p>Oxford Sports Trust: - Y13 Biology trip to Auckland Zoo \$2,284.56</p> <p>Grassroots Trust - Visual Arts Department, 360 Camera and Accessories \$834.55</p> <p>Four Winds - Academy Uniforms (Sports Dept) \$5,320.00</p> <p>K. Gilbert-Smith / L. DuPreez all in favour / carried</p>
7	<p><u>Financial Committee</u></p> <ul style="list-style-type: none"> Finance Minutes : The March finance meeting was cancelled <p>Financial Reports as at 29 February 2024</p> <ul style="list-style-type: none"> Profit & Loss Balance Sheet Working Capital <p>Greg spoke to the financial reports: YTD (January & February) is showing a profit. This is early in the year. We will be adjusting budgets to meet actual dates, rather than all budgets being spread evenly over the 12 months.</p> <p>There is positive movement in the Bank Account and also the Working Capital. As the working capital improves further the Trustees will begin discussion on the best use of this revenue. (resources, projects, staffing)</p> <p>Discussion around the current financial needs raised in the HoF presentations, especially around supporting the students in Inclusive Learning.</p>
8	<p><u>General Business</u></p> <p>Endowment Trust Members would like to visit a Board meeting. As there will only be a zoom meeting in April, for the purpose of approving funding applications and EOTC trips.</p>
9	<p><u>Matters for the next meeting</u></p>

8:55pm – 9:55pm

Moved that the public be excluded from the following parts of the proceeding of this meeting. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 and section 7 of that Act, as the case may require, which would be prejudiced by the holding of the relevant part of the proceeding of the meeting in public are as follows:

Property Report and Update, Individual Staffing matters, confidential correspondence

A. Carvell / K. Gilbert-Smith
all in favour - carried

MEETING CLOSED 9:55pm

Moved, via email, that the minutes of 26 March 2024 be approved

Approved for Distribution
Presiding Member - A. Carvell



A Carvell / D Robertson
7 emails of approval received
1 email not received
2 Trustees absent


Y Nees - BoT Secretary