

WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

Meeting held in the Board Room
5:30pm Tuesday 28 March 2023

MINUTES

PRESENT: G. Atkins, K. Gilbert-Smith, JP Savio, D. Robertson, G. Thompson, L. Witana,

APOLOGIES: A. Hemara, R. Harrison, D. Moratti, A. Carvell

IN ATTENDANCE: Y. Nees – BoT Secretary

HoF Curriculum Presentations : 5.30pm – 7.50pm

A discussion was held by Trustees after the presentations. They agreed the presentations were informative and asked the Chair to send a letter of thanks to each Head of Faculty.

1	<u>Register of Interests</u> No additions or alterations <u>Annual Plan Review Schedule 2021</u> No additions or alterations
2	<u>Minutes approved via email</u> Moved, via email, that the minutes of 28 February 2023 be approved D. Robertson / L. Witana 6 approval emails received Moved to ratify the above email motion D. Robertson / K. Gilbert-Smith all in favour carried
3	<u>Matters Arising from Minutes of Last Meeting</u> No matters arising
4	<u>Correspondence</u> No Inwards or Outwards correspondence
5	<u>Presiding Member's Report</u> Apologies recorded for Andrew Carvell – no Presiding Member Report
6	<u>Management Reports</u>
6.1	<u>Regular Review:</u> <ul style="list-style-type: none">● CoL Report taken as read● ERO Update Karen spoke to the attendance report received from ERO Discussion in regard to the high truancy rates and the limited ability to deal with this. There are a multitude of issues leading to high truancy. Karen outlined the role of the new Attendance Support Officer

	<p>JP conducted a survey of students regarding bunking from school and shared a graph he had compiled showing the results.</p> <ul style="list-style-type: none"> ● Attendance Report Taken as read ● Indicators Karen advised there is a drop in student numbers. Whilst Year 9 has increased the senior years have decreased. This will impact of Operational Funding. Work safe have visited the school following a serious accident. The International Student numbers are increasing and we have just hosted an Agent who is looking at short-stay groups coming to WBHS. The first group were here in February, which was very successful. <p>6.2 <u>Emergent Review</u></p> <ul style="list-style-type: none"> ● PLD Report Taken as read <p>6.3 <u>Health, Safety & Wellbeing Report</u></p> <ul style="list-style-type: none"> ● March 2023 Taken as read <p>6.4 <u>Policies</u></p> <p>Moved that the following policies be approved subject to Karen checking some wording with Richard Harrison</p> <ul style="list-style-type: none"> ● Behaviour Management ● Drugs, Alcohol and other Mind-Altering Substances ● Extra-Territoriality ● Safe School ● Surveillance, Search and Seizure <p>K. Gilbert-Smith / G. Atkins all in favour carried</p> <p>6.5 <u>EOTC Trips</u></p> <p>Moved that the following EOTC trips be approved</p> <p>ANZAC Hockey Tournament Hamilton 18 April 2023 to 21 April 2023</p> <p>Sailing Nationals - <i>(Full set of EOTC forms)</i> Algies Bay, Warkworth 16 April 2023 to 21 April 2023</p> <p>G. Thompson / L. Witana all in favour carried</p> <p>6.6 <u>Funding Applications:</u></p> <p>Moved that submissions to Oxford Sports Trust for the following be approved</p> <p>Table Tennis Equipment \$1,547.83 Camcorder and Tripod \$332.51 School BBQ \$981.74 Basketball Hoops \$23,394 and Installation \$5,681.74 (both tabled at the meeting)</p> <p>G. Atkins / G. Thompson all in favour carried</p> <p>Yvonne was asked to provide the funding spreadsheet (submissions and results) with this section.</p>
7	<u>Financial Committee</u>

	<ul style="list-style-type: none"> • Finance Minutes 20 March 2023 • Profit & Loss as at 28 February 2023 • Balance Sheet as at 28 February 2023 <p>Greg spoke to the reports. YTD Income is up against budget. This is mainly due to Grants and Sponsorship The YTD profit is higher than budgeted. This is due to timing of expenditure. The key concern for the school is the cash position. We are in a rebuild position so we need to minimize expenditure and asset purchases.</p> <p>Moved that we accept the Financial Reports D. Robertson / L. Witana all in favour carried</p>
8	<p><u>General Business</u></p> <ul style="list-style-type: none"> • No April Meeting – School Holidays
9	<p><u>Matters for the next meeting</u></p>

Move to In Committee: 8:45pm – 9:10pm

Moved “That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters potentially impacting staff for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.”

G. Atkins / K. Gilbert-Smith

Meeting Closed 9:15 pm

Next Meeting : Tuesday 22 May 2022