

WHANGĀREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

**Meeting held in the Board Room
5:30pm Tuesday 22nd June 2021**

MINUTES

PRESENT: D. Robertson, K. Gilbert-Smith, G. Atkins, S. Huurnink, A. Carvell, B. Woodgates
R. Harrison

IN ATTENDANCE: T. Tunstall – Beca (from 5:30pm – 5:55pm)
A. Savage – ERO (from 6pm – 6:40pm)
Y. Nees – BoT Secretary

APOLOGIES: A. Hemara, D. Slatter (from 6pm onwards)

MoE Project Steering Group Report

Move to In-Committee:

Moved “That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters potentially impacting staff for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.”

D. Robertson / K. Gilbert-Smith Carried

E.R.O.

Angie Savage from ERO attended the meeting to explain the new review process that ERO is undertaking. Angie is our appointed ERO reviewer and is appointed to the school indefinitely. There may be a team assisting Angie with WBHS review but this will depend on the focus of the review and the external expertise that may give assistance / advice. The initial process is that the Reviewer will meet with the Principal and SLT to identify with them a focus area for the formal review. This focus area may be broad or specific to one area / project the school is working on.

Angie explained the background as to why ERO have changed the process and the benefits of this new approach.

Angie has already met a couple of times with SLT and with a group of the students. This initial time spent at the school is in building relationships, especially with SLT so that a trusted working relationship is developed.

1 Register of Interests

	<p>No Alterations</p> <p><u>Annual Plan Review Schedule 2021</u></p> <p>No Alterations</p>
2	<p><u>Confirmation of Minutes</u></p> <ul style="list-style-type: none"> ● 25th May 2021 <p>Approved via email D Robertson / S. Huurnink 6 approval emails received</p> <p>Moved to ratify the minute of 25th May 2021 as per the email approval D. Robertson / G. Atkins all in favour carried</p>
3	<p><u>Matters Arising from Minutes of Last Meeting</u></p> <p>No action list from previous minutes</p>
4	<p><u>Correspondence</u></p> <p>Inwards</p> <ul style="list-style-type: none"> ● Kamo High School – Bus Proposal <p>Moved to accept the Inwards Correspondence D. Robertson / S. Huurnink all in favour carried</p> <p>Outwards</p> <p>No outward correspondence</p>
5	<p><u>Chair's Report</u></p>
6	<p><u>Management Reports</u></p>
6.1	<p><u>Strategic Review</u></p> <ul style="list-style-type: none"> ● Develop a Culture of Belonging <ul style="list-style-type: none"> - Maori Student Leadership Forum ● NELP Objective 2 – Barrier Free Access ● Carruth Report ● Progress of Internal Credits – June 2021 (tabled at the meeting) Karen advised that we have compared this year's data with 2019 rather than 2020 due to COVID-19 distorting last year's results. The discussion focused on the literacy results The Trustees have asked that the literacy results be reported on monthly.
6.2	<p><u>Regular Review:</u></p> <ul style="list-style-type: none"> ● RAS Implementation ● Kahui Ako Report ● Indicators
6.3	<p><u>Emergent Review</u> (no reporting due this month)</p> <p>Moved that the Strategic Review and Regular Review reports be accepted D. Robertson / G. Atkins all in favour carried</p>
6.4	<p><u>Health, Safety & Wellbeing Report</u></p> <p>Moved that the Health, Safety & Wellbeing Report be accepted D. Robertson / K. Gilbert-Smith all in favour carried</p>
6.5	<p><u>Policies</u></p> <p>No Policies for review in June</p>

<p>6.6</p>	<p><u>EOTC Trips</u> Moved that the following EOTC trips be approved Nga Manu Korero Regional Competition Panguru 28 June 2021 to 30 June 2021</p> <p>Kaiàrahi / Futur Leaders Camp Manaia Baptist Camp 5 July 2021 to 6 July 2021</p> <p>Y13 Economics Trip Wellington 7 July 2021 to 10 July 2021</p> <p>Hockey 1st XI Worner Shield Tournament – Hamilton 21 July 2021 to 23 July 2021</p> <p>Squash Team NZSS Squash Tournament 5 August 2021 to 8 August 2021</p> <p>D. Robertson / G. Atkins all in favour carried</p>
<p>6.7</p>	<p><u>Funding Applications:</u> Moved to approve application to Oxford Sports Trust for the following</p> <p>\$3,560.87 Transport – Y12 / Y13 Tourism / Y12 Business Studies trip to Rotorua \$616.52 Transport – Squash Teams to participate in NZSS Tournament \$2,568.00 Accommodation – Squash Teams to participate in NZSS Tourn. \$11,582.40 Chromebooks x30 \$1,737.74 Plants – planting by Waiharohia Stream \$1,563.48 Freezer for breakfast club</p> <p>D. Robertson / B. Woodgates all in favour carried</p>
<p>7</p>	<p><u>Financial Committee</u></p> <p>A verbal report was given re the monthly finance meeting due to the fact the meeting was held the night before the BoT meeting.</p> <p>Greg advised that currently Carruth Hostel is operating in a deficit and using previous year's reserves. The Finance Committee recommended that a special meeting of the Board of Trustees be held as a Carruth Strategic Planning meeting. This was agreed upon and the date set for 20th July 2021, 5:00pm.</p> <p><u>Audited Accounts:</u> The audited accounts were received back from the Auditor on 31 May 2021 (morning) and uploaded immediately to the MoE data portal.</p> <p>Moved that the audited accounts for 202 be approved G. Atkins / D. Robertson all in favour carried</p>
<p>8</p>	<p><u>General Business</u></p> <ul style="list-style-type: none"> Uniform Committee Report (tabled at the meeting) Karen spoke to this report. There is an appetite for changing part of the uniform. Karen gave examples of the changes suggested for both the Polo Shirt and the Summer Jacket. There is still more work to be done on this with wider consultation and the

	<p>current group possibly expended. After further consultation a proposal will be submitted to the Board for consideration.</p> <p>Discussion was held in regards to the wearing of a stud (small) earring. It was agreed to permit this so long as the wording was clear around what can be worn. Karen will address this and then advise staff and students of the changes. Moved to permit changes to the Uniform Policy to allow the wearing of a small stud (1 in each ear only). A. Carvell / S. Huurnink all in favour carried</p>
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Action List

Karen	Include in management reports monthly : Literary Credits – Internal
Yvonne	Send meeting invite : 20 th July – Carruth Strategic Planning Mtg

Meeting Closed 8:00pm
Next Meeting:
20th July – Carruth Strategic Planning Meeting
27th July – General BoT Meeting (via Zoom)