

WHANGAREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

**Meeting held in the Board Room
Tuesday 23rd June 2020**

MINUTES

PRESENT: D. Robertson, K. Gilbert-Smith, G. Atkins, B. Woodgates, D. Slatter, R. Harrison,
A. Hemara, A. Carvell (left after HoF presentations)

IN ATTENDANCE: J. Slatter
Y. Nees (Secretary)

APOLOGIES: S. Huurnink

Head of Faculty Presentations

Each Head of Faculty presented the 2019 results from each Department within their faculty. They spoke to the successes and disappointments along with changes (if any) they were implementing this year.

The Trustees discussed the presentations in the general meeting.

The Trustees will forward to Karen any suggestions they might have in regards to what they would like to see included in the presentations next year.

Karen was asked to thank the HoF's for their presentations.

1	<u>Register of Interests</u> Check for additions or alterations <u>Annual Plan Review Schedule 2019</u> The review committee will evaluate the need to include "ERO initiatives" in the Annual Plan, or could it now be removed.
2	<u>Confirmation of Minutes</u> Moved that the minutes of 26 th May 2020 be approved subject to a notation in the minutes that this meeting was held online. D. Robertson / D. Slatter all in favour carried
3	<u>Matters Arising from Minutes of Last Meeting</u> None
4	<u>Correspondence</u> <u>Inwards:</u> <ul style="list-style-type: none">• NZQA• Hon Chris Hipkins• UHY Haines Norton – Chartered Accountants• Northland Regional Council

	<p>Karen spoke to the letter from NZQA Greg spoke to the letter from UHY Haines Norton</p> <p>Moved that the Inwards Correspondence be accepted G. Atkins / R. Harrison all in favour carried</p>
5	<p>Chair's Report (verbal) Meetings with Karen over the past month pertaining to staff issues. Karen and Don met with the MoE Construction Team Don advised that Sonny Sun is no longer the Project Manager on the school rebuild. Discussion was held as to the impact this will have on the project as Sonny has a wealth of background knowledge of the project. It was agreed that Don Robinson should write to the MoE seeking confirmation that these changes will have no additional costs to the project.</p>
6	<p><u>Management Reports</u></p> <p>6.1 <u>Strategic Review</u></p> <p>6.2 <u>Regular Review:</u></p> <ul style="list-style-type: none"> • Curriculum • International <p>Moved that the suggested incentive discounts to the Agents be approved D. Slatter / D. Robertson all in favour carried</p> <ul style="list-style-type: none"> • Indicators <p>6.3 <u>Emergent Review</u></p> <ul style="list-style-type: none"> • Parent Reporting • Roll Return <p>Karen advised that the STP numbers were inaccurate on the roll return. The funding associated with this will be back-dated to the start of the year</p> <p>6.4 <u>Health, Safety & Wellbeing Report</u></p> <p>All Management Reports were taken as read</p> <p>6.5 <u>Policies</u></p> <p>Moved that the following policies be approved</p> <ul style="list-style-type: none"> • Special Assessment Conditions • Equal Educational Opportunities <p>D. Slatter / A. Hemara all in favour carried</p>

	<ul style="list-style-type: none"> • Progress of Internal Credits report was tabled Karen spoke to this report
9	<p><u>Matters for the next meeting</u></p> <ul style="list-style-type: none"> • BoT Hautu training is to be held on the next 2 Tuesday evenings

Move to In-Committee:

“Moved “That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters potentially impacting staff for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.”

D. Robertson / D. Slatter Carried

Meeting Closed 9:20pm

Next Meeting : 25th August 2020

Action List

Karen	Thank you to HoF for presentations to the Board
Don	Letter to the MoE regarding change in Project Manager and seek confirmation this will not incur costs to the project

Motion via email

Moved that the minutes of 23rd June 2020 be approved

D. Robertson / D. Slatter all in favour carried

(6 email replies, 3 non replies)

Don Robertson (Chair) 30 June 2020