



**WHANGAREI BOYS' HIGH SCHOOL
CARRUTH HOUSE APPLICATION FOR ADMISSION**

Filling out of this form is NOT a confirmation of acceptance into Carruth

For Carruth
Office Use

only

Interview Date	Acceptance Date / Bldg deposit pd	Start Date	Documents attached <input type="checkbox"/> Immunisations Birth Cert / Passport School Report	Guardianship/Custody Order (attach if applicable) <input type="checkbox"/>	Medical / Allergies
----------------	--------------------------------------	------------	---	--	---------------------

SURNAME: _____ (*underline preferred surname if different*)

GIVEN NAMES (in full) _____ Date of Birth: _____

Underline preferred name

Student's Cellphone Number: _____

Year of Entry:	Previous school:	Year Level at Entry: 9 / 10 / 11 / 12 / 13		
Residential Address		Postal Address (please include post code):		
Caregiver	(1)	(2)	(3)	(4)
Relationship to student:				
Title: (Mr/Mrs/ Dr/Ms)				
Surname:				
First Name:				
Address: <i>(if different to above)</i>				
Home Phone:				
Work Phone:				
Mobile No:				
Email address:				
Place of Work:				
Occupation:				
Student lives with <small>(please tick)</small>				
Correspondence to <small>(please tick)</small>				
Account to <small>(please tick)</small>				
Emergency Contact Name (if neither parent can be contacted)	Mobile phone Number:		Relationship to Student:	

It is most important that you inform the Carruth and School office of any changes to the above. Version date 3-3-15

Name(s) of Sibling(s) or close relatives who are attending or have attended Carruth		
STUDENT HEALTH RECORDS		
To help us care for your son in any illness/emergency situation, could you please indicate:		
Family Doctor:	Phone No:	
Family Dentist:	Phone No:	
Please list any medical concerns that we should know about and medication that should be kept at the Hostel and administered by Staff.		
Food or other allergies, and treatment		
<p>Medical treatment: In the case of accident, emergency or serious illness, if Carruth House staff cannot contact you, we may need to take your son to an Accident and Emergency clinic or to a hospital.</p> <p>I give permission for access to my son's relevant medical information, both current and on-going, and for the administering of first aid by staff with first aid training. I also give permission for Carruth staff to make such arrangements as are necessary for the medical treatment of my son, and agree to meet any costs incurred.</p> <p>Medical care for students under 16: Permission to administer Paracetamol as required: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Parent/ Guardian _____ Signed _____</p>		

Immunisations	
<input type="checkbox"/> Tdap Tetanus/Diphtheria/Pertussis (11 yrs)	<input type="checkbox"/> Hepatitis B
<input type="checkbox"/> MMR Measles, Mumps Rubella (4 yrs)	Have you ever had chicken pox? (circle) Yes / No
<i>Please attach a copy of your immunisation record</i>	

<p>Are there any learning, behavioural, family or other circumstances of which we should be aware? (attach any necessary documentation)</p>
--

<p>Are you a NZ citizen? Yes / No</p> <p>You must provide a copy of passport and other documentation verifying citizenship/residency status.</p> <p>Ethnicity: _____</p>	<p>Do you have NZ residency? Yes / No</p> <p>If student is not a New Zealand citizen please state country of citizenship or Nationality</p> <p>_____</p>
--	--

To the student: please write a short statement in your own handwriting explaining why you would like to come to Whangarei Boys' High School.

THE SCHOOL UNDERTAKES:

- To provide reasonable care and protection in its hostel for the boarder.
- To fulfil any statutory requirements prescribed in current legislation.
- To inform parents/guardians of any significant behavioural, disciplinary or safety issues that may arise.
- To inform parents of any health issues that may arise.
- To provide parents/guardians with general information through termly newsletters and specific information through twice-yearly boarding reports.
- To facilitate all reasonable communication between the boarder and his parents/guardians whether by email, telephone, letter or visit.

PARENT / CAREGIVER DECLARATION

- I agree to advance the sum of \$300 at the time of acceptance of the offer of a place at Carruth. This is a non-refundable fee to be applied to the Hostel Building Development Fund. This fund is intended to accumulate to enable capital improvements to the hostel buildings and facilities.
- I agree to pay the boarding fees due as invoiced. I understand that overdue accounts will incur a 20% interest charge per month and that any bad debts will be sent to a debt collection agency. I also understand that any charges incurred to recover the debt will be added to the account.

- I agree to notify the Director of boarding in writing **ten** weeks in advance of any voluntary withdrawal of the boarder from the hostel. I understand that earlier withdrawal implies forfeit of the balance of the ten weeks' boarding fees. Any request for dispensation from this provision must be made in writing to the Board of Trustees.
- I agree to forfeit the remainder of the term's boarding fees if the boarder is indefinitely suspended from the school. Any request for dispensation from this provision must be made in writing to the Board of Trustees.
- I agree to equip the boarder with all the items of personal effects and clothing required and to ensure that they are all named.
- I agree to make ongoing provision for any pocket money, stationery and miscellaneous items for the boarder.
- I agree to provide a full health record to the school and Hostel.
- I understand my son may leave Carruth and WBHS grounds to attend activities deemed appropriate by hostel staff, and in accordance with hostel rules and procedures. (school trips will require specific permission).
- I understand that my son may be involved in extra-curricular activities outside of school hours and may require transport with a WBHS staff member, coach, manager or other parent.
- **Privacy of information** - I agree to Whangarei Boys' High School collecting personal information and give my permission for WBHS to obtain from previous schools, and to forward to an on-going school, or any other relevant agency, information pertaining to my son's enrolment and attendance at WBHS. I understand that the information I provided will be held at the offices of WBHS and Carruth House. I am aware of the rights to and correction of this information.
- I consent to the publication of information and images featuring the achievements and activities of my son. Examples of such publications include, but are not limited to the school and hostel website, newsletters, videos and images of school activities published on internet, newspapers, magazines and school and hostel promotional material.
- I agree to support the school by encouraging my son to observe the hostel guidelines and the school's rules and regulations.

STUDENT DECLARATION

- I confirm that I have read and understand the Hostel Information Booklet and agree to abide by all rules and guidelines set out in the Booklet, and as amended from time to time by the School.
- I agree to observe Whangarei Boys' High School rules and regulations.
- I agree to report to the Carruth House staff any incidents where another Carruth student breaks the rules in such a way that it may cause harm to that or any other boarder.
- I agree to participate in sport and/or cultural co-curricular activities while at Carruth.

• I declare that all the information contained in this application is correct and complete and that I will advise Whangarei Boys' High School and Carruth House of any subsequent changes to this information. I confirm that both my son and I have read the Carruth House Information Booklet will abide by all the rules and regulations of Whangarei Boys' High School and Carruth House.

Signed _____ Mother/ Caregiver Date _____

Signed _____ Father/ Caregiver Date _____

Signed _____ Student Date _____

TO BE COMPLETED AND RETURNED WITH THE APPLICATION FEE TO:

WBHS, Carruth House PO Box 5034, Whangarei 0140, New Zealand.

School telephone: +64 9 430 4170 / Fax +64 9 430 4172

Carruth House telephone: +64 9 430 4179 / Fax +64 9 430 4188

Email – m.gilmour@wbhs.school.nz