

WHANGAREI BOYS' HIGH SCHOOL BOARD OF TRUSTEES

**Meeting held online due to COVID-19 pandemic
Tuesday 26th May 2020**

MINUTES

PRESENT: D. Robertson, K. Gilbert-Smith, G. Atkins, B. Woodgates, A. Carvell, D. Slatter, R. Harrison, S. Huurnink, A. Hemara

IN ATTENDANCE: S. Sun (MoE Project Delivery Manager) – via phone
Y. Nees (Secretary)

APOLOGIES: None

<u>General Meeting</u>	
<u>MoE Project Steering Group Report</u>	
<u>Move to In-Committee:</u> “Moved “That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters potentially impacting staff for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.” D. Robertson / K. Gilbert-Smith Carried	
1	<u>Register of Interests</u> No Additions <u>Annual Plan Review Schedule 2020</u> No Changes
2	<u>Confirmation of Minutes</u> <ul style="list-style-type: none">• 24th March 2020 Moved that the minutes of 24th March 2020 be approved G. Atkins / B. Woodgates all in favour carried
3	<u>Matters Arising from Minutes of Last Meeting</u> <ul style="list-style-type: none">• HoF reporting to the BoT rescheduled for the June Board Meeting. To be held in the Library.
4	<u>Correspondence</u> <u>Inwards:</u> <ul style="list-style-type: none">• Barbara Beck, WRMK Lawyers: Registration of cycleway Moved that the Inwards Correspondence be received D. Robertson / K. Gilbert-Smith all in favour carried

5	<p><u>Chair's Report</u> Don advised that he had been in regular contact with the school during the past few months of COVID lockdown</p>
6	<p><u>Management Reports</u></p> <p>6.1 <u>Strategic Review</u></p> <p>6.2 <u>Regular Review:</u></p> <ul style="list-style-type: none"> • 2019 NCEA Results General discussion was held around the results. Karen gave background information and answered questions raised. Discussion was also held around the effect the COVID pandemic and online learning might have on the 2020 results. This is unable to be predicted at this stage. • Inclusive Learning Report It was commented that this was a very comprehensive report and thank you to Katrina Sylva for the preparation. • Kahui Ako Group Report Taken as read Karen advised that the Lead Principal position will go back to Allister Gilbert once he returns to WBHS in Term 3. <p>6.3 <u>Emergent Review</u></p> <p>6.4 <u>Health, Safety & Wellbeing Report</u></p> <ul style="list-style-type: none"> • May Report • COVID-19 Safety Plan – School • COVID-19 Safety Plan – Hostel <p>Karen advised that whilst the drains on the fields have now been cleared they are much deeper than anticipated and present a H&S issue. The Council have not approved funding the drain to be covered.</p> <p>6.5 <u>Policies</u></p> <ul style="list-style-type: none"> • Moved that the Assessment Policy be approved S Huurnink / A. Carvell all in favour carried • Moved that the Attendance Policy be approved D. Slatter / G. Atkins all in favour carried • Moved that the Colours Award Programme Policy be approved D. Slatter / G. Atkins all in favour carried • Moved that the Curriculum Policy be approved D. Slatter / A. Carvell all in favour carried • Moved that the EOTC (Education Outside the Classroom) Policy be approved S. Huurnink / R. Harrison all in favour carried • Moved that the Student Progression Framework Policy be approved with one wording change (from “when appropriate” to “where appropriate”) D. Robertson / A. Hemara

<p>6.6</p>	<ul style="list-style-type: none"> • Respecting Cultural Diversity Discussion around potentially needing to update this policy Approval of this policy has been deferred until after the Trustees have complete the Hautu training has been completed <p>Karen advised that the policies will be upgraded with the new logo format once this has been completed by Big Fish</p> <p><u>EOTC Trips</u></p> <ul style="list-style-type: none"> • OED – updated dates for previously approved Russell Forest and Wipu Caves overnight camping trips Moved that the updated dates for the OED overnight camps be approved S. Huurnink / D. Slatter all in favour carried
<p>6.7</p>	<p><u>Funding Applications:</u> None</p>
<p>7</p>	<p><u>Financial Committee</u> No Finance Meeting since the last BoT meeting</p> <ul style="list-style-type: none"> • Profit & Loss - 31 March 2020 • Balance Sheet – 31 March 2020 <p>Greg explained that there were no April finance accounts or finance meeting due to the work being done with the Auditors at this time.</p>
<p>8</p>	<p><u>General Business</u></p>
<p>9</p>	<p><u>Matters for the next meeting</u></p>

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D. Robertson / G. Atkins Carried

Meeting Closed 7:50pm

Next Meeting : 23rd June 2020