



Rationale:

The Smoke Free Environment Act 1990 (amendment 23 July 2011) requires that the buildings and grounds of schools are smokefree.

Purpose:

To promote and maintain a smoke free environment for all staff and students when at school and when on school activities off school grounds, and to ensure that good role models are set for students.

Definition:

Smoking includes the use of vaping devices and e-cigarettes.

Scope:

This policy applies to all staff, students and visitors to the school.

Guidelines:

1. The whole school area is declared a smoke free zone, 24 hours a day, 7 days a week.
2. Notices stating this will be displayed as close as possible to point of entry to school.
3. All staff, contractors and visitors will be required to adhere to the policy.
4. Prospective employees will be advised of this policy.
5. Students who smoke within the school campus will be subject to the appropriate disciplinary procedures, including smoking cessation programmes, with a trained smoking cessation practitioner.
6. Staff involved in Education outside the Classroom will adhere to a Smoke Free Policy while involved with students.
7. Any person wishing to make a complaint under the Act must specify particulars in writing to the Principal. The procedures thenceforth will follow those outlined in the Act.
8. All staff and students wishing to quit smoking will be offered smoking cessation support, by an appropriate practitioner, at school.

Related policies:

1. Health & Safety

References or Sources:

1. National Administration Guideline 5
2. The Smokefree Environment Act 1990 and amendments

Review details:

Review Date	Reviewed by
Oct 2019	LIT
Review cycle: 3 years	Due date for Review: Oct 2022

Management Contact:

Health & Safety Officer