

4	<p><u>Correspondence - Inwards</u></p> <ul style="list-style-type: none"> Te Kapehu Whetu: R. Tipene, Pouwhakarae (CEO) Karen spoke to this letter. Discussion was held regarding the nature of the school. Moved: That the Chairman respond to the letter in affirmation that we support them to become a designated character school. L. Kuraia / B. Smith carried 11 in favour / 0 against Springboard Trust: PEST analysis Karen spoke to this and asked for participation from the Trustees. Concern was raised in regards to the time for this to take place and that it is not conducive to Trustees that work full-time. After further discussion Ben agreed he could attend the next meeting but possibly not the following one. Karen suggested she set up a google doc where Trustees could share their comments, suggestions, thoughts. ASBNZ Speakers' Presentations These presentations have been added to the dropbox for Trustee information only.
5	<p><u>Chair's Report</u></p> <p>The Chair's report was emailed to all Trustees prior to the meeting. Greg apologised that he had not been able to submit his report in time for adding into the Board papers.</p> <p>Greg recognised the achievements of the Adventure Racing Team, taking 2nd place. It was agreed that the Chairman write a letter to the TiC, Callum Harris of congratulations and recognition of the time and work put in over and above his normal teaching load.</p> <p>Moved: That the Chairman's Report be accepted T. Robinson / J. Hewitt carried</p>
6	<p><u>Management Reports</u></p> <p>6.1 <u>Strategic Review</u> No Reports this month</p> <p>6.2 <u>Regular Review:</u></p> <ul style="list-style-type: none"> Student Learning: Confirmed NCEA Results Very positive results Discussion around the University Entrance Results Karen to provide further information in regards to the UE results for Literacy Moved: That the NCEA Results be received G. Atkins / D. Robertson carried Student Learning: Gifted & Talented / Priority Learners Karen explained that this report comes out of the review undertaken last year and gives recommendations of where to next. Moved: That the Gifted & Talented / Priority Learners report be received D. Robertson / B. Smith carried <p>6.3</p>

6.4	<ul style="list-style-type: none"> Student Learning: SENCO Karen spoke to the challenges in this area in recruitment of a 0.5 FTTE FolCo Discussion was held around the significantly high numbers of students with special assessment conditions and the lack of resources available funded by the MOE The Trustees agreed that this was an area to consider assisting with funding
6.5	<p>Moved: That the SENCO report be received D. Robertson / J. Hewitt carried</p>
6.6	<ul style="list-style-type: none"> Community of Learners Karen tabled the minutes of from the Hub meeting Karen spoke to these and to update on where the CoL was at Moved: that the Community of Learners report and the Hub Minutes be received T. Robinson / G. Atkins carried
6.7	<p><u>Emergent Review</u></p> <ul style="list-style-type: none"> New Govt Initiatives: Kia Eke Panuku Supporting documentation has been uploaded to the dropbox Karen advised that Auckland University will be filming in the school in regards to the benefits of this programme Moved: that the Kia Eke Panuku report be received G. Atkins / V. Hill carried Indicators Karen advised that the new Counsellor started work this week It was noted that the suspension figures are looking positive – this is in a large part due to the team at Te Awatea Moved: That the Indicators be received D. Robertson / A. George carried <p><u>Health & Safety Report</u></p> <ul style="list-style-type: none"> Keir Morrison has carried out a survey of staff for feedback on the well-being day Staff were very appreciative of the day. The school will look at this being an annual event. Moved: That the Health & Safety Report be received G. Atkins / T. Robinson carried <p><u>Policies for Approval</u></p> <ul style="list-style-type: none"> Carruth House Carruth House – Staff Accommodation Consistency required around the name of the Carruth Hostel committee Student Progression Framework <p>Moved: That the policies for Carruth House, Carruth House Accommodation and Student Progression Framework be approved, subject to changes being made to the accommodation policy in regards to the name of the Carruth Hostel committee. T. Robinson / G. Atkins carried 11 in favour / 0 against</p>

6.8

Policies (New - Draft) for review

- Protection and Sharing of Intellectual Property (Creative Commons)
- Seclusion and Physical Restraint
- Trade mark Protection and Enforcement Policy (tabled at the meeting)

Moved: That the new policies – Protection and Sharing of Intellectual Property, Seclusion and Physical Restraint, Trade Mark Protection and Enforcement be approved

T. Robinson / G. Atkins carried 11 in favour / 0 against

- Sale, Supply and Consumption of Alcohol Policy (tabled at the meeting)
Karen spoke to the necessity of this policy.
Discussion was held around the pros and cons of alcohol at student related events, in particular the Leavers Dinner (ball).

Moved: That the Board of Trustees adopt the Draft Alcohol Policy

T. Robinson / B. Smith carried 7 in favour / 2 against / 1 abstained

EOTC Trips (full details available in the dropbox)

Trips recorded as approved prior to the Board of Trustees Meeting via email

- MUNA
17th – 19th May 2018
Auckland
- Y13 Tertiary Trip to AUT and Waikato Uni.
17th – 18th May 2018
Auckland – Waikato
- Y13 Outdoor Education
8th – 13th May 2018
Waitomo Caves

Moved that the MUNA, Y13 Tertiary Trip and the Y13 Outdoor Education trip be approved subject to corrections on attending staff for the Y13 Tertiary Trip (from R. Thornton to V. Hill)

G. Atkins / K. Gilbert-Smith carried 10 in favour

	<p>Moved: That the following EOTC Trips be approved</p> <ul style="list-style-type: none"> • International Students – Cultural Trip 28th May – 30th May 2018 Rotorua • Shakespeare National UOSWSF 31st May – 4th June 2018 Wellington • Nga Manu Korero Regional Speech Competition 6th – 8th June 2018 Whirinaki • Y9, Y10 OPC 26th – 31st August 2018 Tongariro <p>A. George / V. Hill carried 11 in favour / 0 against</p> <p>Moved: That the following overseas trip in 2019 be approved in principal</p> <ul style="list-style-type: none"> • Classical Studies April 2019 Athens / Rome • Geography / OED / Biology July 2019 Indonesia <p>A. George / V. Hill carried 11 in favour / 0 against</p> <p><u>Funding Applications:</u></p> <p>Moved: That the following funding applications to Oxford Sports Trust be approved</p> <ul style="list-style-type: none"> • \$1,156 Outdoor Education: Video Recorder • \$2,071 Snowboarding: Accommodation & Transport • \$639 Hockey Balls • \$1,189 Library Shelves • \$2,300 Squash: Accommodation & Transport • \$2,199 Hockey: Van Hire • \$6,756 Hockey: Accommodation & Transport • \$3,970 Football Seniors Tournament: Accommodation & Transport <p>T. Robinson / V. Hill carried 11 in favour / 0 against</p>
7	<p><u>Financial and Property Committee</u></p> <ul style="list-style-type: none"> • Finance Minutes: <ol style="list-style-type: none"> 1. 30th April 2018 Moved: That the Carruth Hostel Boarding Fees for 2019 remain the same as this year. \$10,500 per year B. Smith / J. Hewitt carried 11 in favour / 0 against 2. 14th May 2018

	<ul style="list-style-type: none"> Profit & Loss as at 30th April 2018 Balance Sheet as at 30th April 2018 <p>Moved: That the Financial Reports for 30th April 2018 be accepted G. Atkins / D. Robertson carried 11 in favour / 0 against</p>
8	<p><u>General Business</u></p> <ul style="list-style-type: none"> Property Committee Terms of Reference Tabled and Presented by Don It was agreed that the quorum should be altered to read One Trustee <p>Moved: That the Terms of Reference for the Property Committee be approved subject to the quorum wording being changed to read one Trustee. G. Atkins / T. Robinson carried 11 in favour / 0 against</p>
9	<p><u>Matters for the next meeting</u> Agenda for next meeting to be set by Jan Hewitt</p>

IN-COMMITTEE:

“Moved “That in terms of Section 48 of the Local Government Official Information and Meeting Act 1987 the public be excluded from the next portion of the meeting because it wishes to discuss matters potentially impacting staff for the reason that discussion of these matters in public would infringe the privacy of a natural person under Section 9 (2) (a) of the Official Information Act 1982.”
G. Atkins / T. Robinson Carried

Meeting Review

Went Well	Could do better
We got through a large pack of papers	Stick to Governance Issues
Strategic approach to agenda items	Timekeeping
Academic results pleasing	Some discussions went round in circles
Additional background material in dropbox was very informative	Management reports – names of those preparing should be on the report
AP Appointment	
Interesting Discussions	

Meeting Closed: 8:40pm
Next Meeting: 26th June 2018 5.30pm

Action List

Karen	<ul style="list-style-type: none"> Share google doc for PEST analysis with Trustees UE Literacy results – further information
Greg	<ul style="list-style-type: none"> Letter to Callum Harris – Adventure Racing Letter to Charter School
Jan	<ul style="list-style-type: none"> Agenda for July to Yvonne by 29th June 2018
Secretary	<ul style="list-style-type: none"> Louise’s email re vaping included in next papers

